

George Appleby

TO BE COMPLETED BY THE ON-BUS-INSTRUCTOR

To achieve an acceptable level of competence, a minimum of twelve (12) hours or more of on-the-bus-instruction is required and shall be completed prior to a driver being assigned to operate a school bus with pupils on board. The trainee has been trained in all skill areas indicated. (*Indicates areas required for six-year recertification). All areas are required for new trainees. Enter the corresponding item number of the training skill performed and the appropriate date it was performed. Time entered MUST be in minutes and cannot exceed 160 minutes.

Date	Areas Covered	Total Minutes	Date	Areas Covered	Total Minutes
3/13/17	1, 6	90			
3/14/17	1, 2, 3, 4, 5, 6, 22, 23	150			
3/15/17	1, 2, 6, 7, 8, 9, 10, 11, 12, 13	150			
3/16/17	1, 6, 8, 9, 10, 12, 14, 15, 16	150			
3/17/17	1, 2, 7, 12, 17, 18	150			
3/20/17	14, 19, 20, 21	150			
3/21/17	24, 25	60			
3/22/17	1, 26	180			
				TOTAL TIME (IN MINUTES)	

- ✓ 1. *Pre-Trip Inspection
- ✓ 2. *Mirror Adjustments
- ✓ 3. *Starting the Engine
- ✓ 4. *Bus Type:
A. Conventional B. ~~Transit~~ C. ~~Van Conversion~~
- ✓ 5. *Transmission: A. Automatic B. ~~Standard~~
- ✓ 6. CDL Off-Road Skills
- ✓ 7. *Starting into traffic & pulling to the curb
- ✓ 8. *Intersections – stop & through
- ✓ 9. *Turns – Left & Right
- ✓ 10. *Curves
- ✓ 11. *Lane changes and passing
- ✓ 12. *Driving Environment
(A) Rural (B) City (C) ~~Residential~~
- ✓ 13. Freeway Driving
- ✓ 14. *Emergency Pullover (up-down-flat roadways)

- ✓ 15. *General Driving Behavior
- ✓ 16. *Railroad Crossings
- ✓ 17. *Student Loading and Unloading
- ✓ 18. *Turn-around
- ✓ 19. Driving with a detailed route sheet
- ✓ 20. *Weather Conditions (snow/ice/rain/fog/wind/sun)
- ✓ 21. Miscellaneous items:
(A) ~~Special Driving Situations~~
(1) ~~Drive up/down grade~~ (2) ~~Night trips~~
(B) ~~Special Trips~~ (C) ~~Off-Road Recovery~~
(D) ~~Route observation with an experienced driver~~
- ✓ 22. Procedures in breakdown or accident
- ✓ 23. Evacuation procedures in breakdown, accident disability of driver, severe weather conditions and tornado
- ✓ 24. Use of safety equipment (fuses, fire extinguisher, reflectors, First Aid & Body Fluids Kits)

- ✓ 25. Pupil Management & school district policies reflectors, First Aid & Body Fluids Kits)
- ✓ 26. Other skills: (A) ~~Wheelchair securement~~ (B) ~~Passenger securement~~ (C) ~~Local procedures~~
- ✓ 27. *OBI Pre-Trip Evaluation Score 92
- ✓ 28. *OBI Driving Evaluation Score 84

Number of times that Trainee practiced: (Minimum of 10 each)			
<u>13</u> Student Loading Right	<u>17</u> Student Unloading Right		
<u>14</u> Student Loading Left	<u>18</u> Student Unloading Left		
<u>16</u> Railroad Crossing Procedures	<u>11</u> School Bus Turn-around		

I certify that I have conducted the required training in accordance with Ohio Revised Code and Ohio Administrative Code and have found the trainee to be competent to operate a school bus.

OBI Signature FREEDA FREELoader

Date 4/3/17

All previous versions of this form are obsolete *****Effective 10-1-2014*****

PRINT LEGIBLY

Ohio School Bus Inspection Form

Driver George Appleby
School/Agency Cool River Schools
Bus # 718 Bus Type: C T MS
Circle One

Date: 3-31-17
OBI: FREDA FREE LOADER

Score: 92
100 - deduction shown below
A score of 80 or better is passing.
Mileage: 1913

Mark items inspected with Mark items missed/defects with Draw line through items not used and mark with NA

START TIME: 9:00

STEP I. OVERVIEW

- Leaning to One Side
- Hazards
- Leaks
- Fresh Oil
- Coolant
- Fuel

STEP II. ENGINE COMPARTMENT

- Hood
- Hinges
- Moisture
- Wiring
- Hoses
- Belts
- Oil
- Coolant
- Air Compressor
- Power Steering Fluid
- Power Steering Fluid Pump
- Steering System
- Steering Shaft
- Gear Box
- Hoses
- Pittman Arm
- Drag Link
- Steering Arms
- Tie Rod
- Alternator
- Water Pump
- Washer Fluid Level
- Turbo Charger

STEP III. INSIDE CAB

- Entry Check
- OSHP Sticker
- SAFETY EQUIPMENT**
- Fire Extinguisher
- Fuses
- Reflectors
- First Aid Kit
- Emer. Assist. Cards
- Body Fluid Kit
- Flashlight
- Electric Fuses
- Circuit Breakers
- Windshield
- Mirrors
- Visor

GAUGES AND BRAKE CHECK

- Safe Start
- ABS Light
- Oil
- Fuel
- Ammeter
- Voltmeter
- Temperature
- Air Pressure

AUTOMATIC FAILURE if not attempted

- Air Brake Check
- Storage Tank
- Service Brake 2 min
- Low Pressure Light
- Buzzer
- Emergency Spring Brake

OR NA Hydraulic Brake Check
Bump 3 times - Hold 5 seconds

CONTROL PANEL

- Indicator Lights & Switches
- Instrument Panel Lights
- Turn Signal Left Right
- Hazard Lights
- High Beams
- Override
- Master Warning Lights
- Amber Red
- Service Door
- Step Light
- Fans
- Heater
- Defroster
- Air Conditioner NA
- Dome Lights
- Windshield Washers
- Windshield Wipers
- Noise Suppression Switch
- Radio Check

STEP IV. WALK-AROUND

- BUS BODY**
- Damage to Bus
- Dents
- Scratches
- Vandalism
- Mirror Brackets
- Reflectors
- Reflective Tape
- Emergency Door
- Floor Cleanliness
- Wheelchair Access
- Operate Door
- Operate Lift

- FRONT AXLE**
- Tires
- Inflation
- Condition
- Depth 4/32"
- Rims
- Lugs
- Hub Oil Seal
- Splash Guards
- Suspension
- Mounts
- Springs
- U-Bolts
- Shocks

- Air Brakes
- Hoses
- ABS
- Air Chambers
- Slack Adjusters
- Push Rods
- Drums
- Linings
- Hydraulic Brakes
- Lines
- Callipers
- Rotors

- LIGHTS**
- Clearance Lights
- Warning Lights
- Turn Signals
- Left F S R
- Right F S R
- Hazard Lights
- Head Lights
- Low Beam
- High Beam
- Tail Lights
- Brake Lights *
- Back-Up Lights *
- Beeper

- CHASSIS**
- Frame
- Air Storage Tanks
- Air Lines
- Battery Box
- Drive Shaft
- Exhaust System
- Fuel Tank
- Cage
- Line
- Cap

- REAR AXLE**
- Tires
- Inflation
- Condition
- Depth 2/32"
- Rim
- Lugs
- Axle Seals

- Spacers
- Bud Type Wheels
- Splash Guards
- Suspension
- Mounts
- Springs
- Air Bags
- Torsion Springs
- U-Bolts
- Shocks
- Air Brakes
- Hoses
- ABS
- Air Chambers
- Slack Adjusters
- Push Rods
- Drums
- Linings
- Hydraulic Brakes
- Lines
- Callipers
- Rotors

- STEP V. INSIDE - WALKBACK**
- Amber Warning Lights
- Seats 83
- Emergency Exits
- Window
- Roof Buzzer Lights
- Strobe Light

- STEP VI. OPERATION INSPECTION**
- Driver's Seat
- Seat Belt
- Steering
- Horn
- Parking Brake
- Service Brake
- Engine
- Transmission
- Clutch
- Suspension

9:29
END TIME FOR PRETRIP HERE
29 min
TOTAL TIME FOR PRETRIP

MUST BE COMPLETED FOLLOWING DRIVING EVALUATION:

STEP VII. POST-TRIP INSPECTION

- Set Parking Brake
- Put in Neutral
- Turn Off All Switches
- Check for Students
- Check Seats for Damage
- Check Interior for Cleanliness
- Check Automatic Transmission Weekly
- Complete Reports

ENTER POST-TRIP END TIME ON DRIVING EVALUATION AS END TIME

F=Front S=Side R=Rear

* Engine Off, Key On, or with a Helper

Number of errors 4 X 2 points = 8 Total Points to Deduct
Deduct total points from 100 for each item missed, enter score above.

This form has been reviewed with the driver.
OBI signature FREDA FREE LOADER Driver signature George Appleby

SCHOOL BUS DRIVING EVALUATION

Driver George Appleby Date 3-31-17
 School/Agency COOL RIVER SCHOOLS OBI FREEDA FREELoader
 Bus # 1 Bus Type CONVENTIONAL
 Total Demerits ~~84~~ 16 Total Score 84

Mileage	Time
<u>1180</u> End	<u>3:00</u>
<u>1170</u> Start	<u>2:30</u>
<u>10</u> Total	<u>30</u>

<p>MARKED ITEMS ARE AREAS MISSED</p> <p>To calculate score: Each error on page 1 is 1 point, each error on pages 2, 3, and 4 is 2 points. Total demerits will be subtracted from 100. A score of 80 or better is required to pass.</p> <p>PRE-DRIVING HABITS</p> <p>Fails to adjust seat <input type="checkbox"/></p> <p>Fails to adjust mirrors <input type="checkbox"/></p> <p>Fails to fasten seatbelt <input type="checkbox"/></p> <p>STARTING THE ENGINE</p> <p>Fails to have brake set, depress clutch, and put gear into neutral to start engine <input type="checkbox"/></p> <p>Fails to use lights, wipers, etc., for conditions <input type="checkbox"/></p> <p>STARTING INTO TRAFFIC</p> <p>Traffic check <input type="checkbox"/></p> <p>Fails to signal into traffic <input type="checkbox"/></p> <p>Fails to place into gear then release parking brake, check rear swing <input type="checkbox"/></p> <p>Traffic check <input type="checkbox"/></p> <p>PULLING OFF ROADWAY/TO CURB</p> <p>Traffic check <input type="checkbox"/></p> <p>Fails to give proper signal <input type="checkbox"/></p> <p>Check mirrors: Stopping position <input type="checkbox"/></p> <p>Fails to set brake before shifting to neutral <input type="checkbox"/></p> <p>Fails to use hazard lights <input type="checkbox"/></p> <p>NOTES: <u>MORE TRAFFIC CHECKS</u> <u>NEEDED.</u> <u>WATCH GOING OVER LINES</u></p>	<p>LEFT</p> <p>1 2 Approach</p> <p><input type="checkbox"/> <input type="checkbox"/> Traffic check <u>////</u></p> <p><input type="checkbox"/> <input type="checkbox"/> Signal, decel, coast, lane <u>////</u></p> <p>If stop</p> <p>Necessary, smooth, gap, stop line, full stop, wheels straight</p> <p><input type="checkbox"/> <input type="checkbox"/> (4511.43) <u>////</u></p> <p>Turning</p> <p><input type="checkbox"/> <input type="checkbox"/> Traffic check <u>////</u></p> <p><input type="checkbox"/> <input type="checkbox"/> Both hands, gears <u>////</u></p> <p><input type="checkbox"/> <input type="checkbox"/> Speed, wide/short <u>////</u></p> <p>Complete Turn</p> <p><input type="checkbox"/> <input type="checkbox"/> Traffic check <u>////</u></p> <p><input type="checkbox"/> <input type="checkbox"/> Correct lane <u>////</u></p> <p><input type="checkbox"/> <input type="checkbox"/> Signal, accelerate <u>////</u></p> <p style="text-align: center;">INTERSECTIONS</p> <p>Stopping</p> <p>Traffic check <u>////</u> <input type="checkbox"/> <input type="checkbox"/></p> <p>Deceleration, coast, gap, stop line, full stop (4511.43) <u>////</u> <input type="checkbox"/> <input type="checkbox"/></p> <p>Driving through</p> <p>Traffic check <u>////</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Yield, lane, gear <u>////</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Accelerate, traffic check <u>////</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p style="text-align: center;">CURVE</p> <p>Traffic check <input type="checkbox"/></p> <p>Speed: Enter, through, stay in lane <input type="checkbox"/></p> <p>Traffic check <input type="checkbox"/></p> <p style="text-align: center;">LANE CHANGES</p> <p>Traffic check, signal, space, smooth change, intersections:</p> <p>Left <input type="checkbox"/></p> <p>Right <input type="checkbox"/></p>	<p style="text-align: center;">FREEWAY*</p> <p>Merge on:</p> <p>Traffic check, signal, spacing, no stop, merge, cancel signal <input type="checkbox"/></p> <p>Lane changes:</p> <p>Traffic check, signal, spacing, smooth change, cancel signal <input type="checkbox"/> L R</p> <p>Exit</p> <p>Traffic check, signal <input type="checkbox"/></p> <p>Smooth merge to exit lane <input type="checkbox"/></p> <p>Decelerate in exit lane <input type="checkbox"/></p> <p>Ramp speed, spacing, cancel signal <input type="checkbox"/></p> <p style="text-align: center;">EMERGENCY PULLOVER*</p> <p>Approach</p> <p>Traffic check <input type="checkbox"/></p> <p>Signal on <input type="checkbox"/></p> <p>Correct lane, deceleration, not coast <input type="checkbox"/></p> <p>Stop:</p> <p>Parallel, not blocking, not rolling <input type="checkbox"/></p> <p>Parking brake on <input type="checkbox"/></p> <p>In neutral <input type="checkbox"/></p> <p>Signal off and hazard lights on <input type="checkbox"/></p> <p>Resume:</p> <p>Traffic check <input type="checkbox"/></p> <p>Hazards off and signal on <input type="checkbox"/></p> <p>Place in gear, brake off, not stall engine, not roll <input type="checkbox"/></p> <p>Traffic check, accelerate <input type="checkbox"/></p> <p style="text-align: center;">DRIVE UP/DOWN GRADE* U D</p> <p>Traffic checks <input type="checkbox"/> <input type="checkbox"/></p> <p>Brake check, clutch <input type="checkbox"/></p> <p>In proper gear, keep right <input type="checkbox"/></p> <p>Hazard lights, if slow <input type="checkbox"/></p> <p>Safe speed, braking <input type="checkbox"/></p> <p>Traffic check <input type="checkbox"/></p> <p style="text-align: right;"><small>* Note to examiner—cross out this section if not evaluated.</small></p>
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<p>AUTOMATIC FAILURES — 21 Demerits each error</p> <p>Speed 11 mph plus-6 mph in school zone <input type="checkbox"/></p> <p>Did not use seat belt properly <input type="checkbox"/></p> <p>Moving traffic violation or disobeyed signs and signals <input type="checkbox"/></p> <p>Avoidable accident or incident <input type="checkbox"/></p> <p>Dangerous action or unsafe behavior <input type="checkbox"/></p> <p>Put vehicle over sidewalks or curbs <input type="checkbox"/></p> <p>Other (see notes) <input type="checkbox"/></p> <p>Notes: _____</p>	<p style="text-align: center;">GENERAL DRIVING BEHAVIOR</p> <p>Fails to:</p> <p>Use clutch properly (shifting, double clutched, didn't ride) <input type="checkbox"/> <input type="checkbox"/></p> <p>Use gears properly (did not rev/lug engine, clash gears, or coast) <input type="checkbox"/> <input type="checkbox"/></p> <p>Use brakes properly (smooth braking, no riding or pumping) <input type="checkbox"/> <input type="checkbox"/></p> <p>Perform regular traffic checks <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p> <p>Use proper steering (both hands on wheel, no over/under control) <input type="checkbox"/> <input type="checkbox"/></p> <p>Select proper lane <u>FORD I MAPLE ST OAK STREET</u> <input type="checkbox"/> <input type="checkbox"/></p> <p>Maintain proper lane usage (not over lines, stop lines, etc.) <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p> <p>Maintain proper speed for road conditions (fast/slow) <input type="checkbox"/> <input type="checkbox"/></p> <p>Maintain safe following distance <input type="checkbox"/> <input type="checkbox"/></p> <p>Slow down or use horn when approaching hazards in the roadway <input type="checkbox"/> <input type="checkbox"/></p> <p>Recognize weight, height, and signs on limits <input type="checkbox"/> <input type="checkbox"/></p>
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THIS PAGE COMPLETE NUMBER OF ERRORS MARKED 4 X 1 POINT EACH = 4

* This evaluation has been reviewed with the driver.

OBI Signature: FREEDA FREELoader Driver Signature: George Appleby

Driver Name G. Appleby

PICK-UP

Date 3-31-17

MARKED ITEMS ARE AREAS MISSED

1 Left Number Performed Right 1

APPROACH

- Traffic checks.....
- Actuate warning lights (early, late, not at all).....
- Count students on approach or when stopped.....
- Stop bus at designated area.....
- Proper steering (hands at 9 o'clock and 3 o'clock at stop).....

BGD

LOADING

BGD

- Set parking brake.....
- Shift gearshift into neutral.....
- Recommend checking the right side mirror at this point** ✓
- Open service door.....
- Maintain light pressure on service brake.....
- Hand up to hold students in designated area.....
- Cover horn with opposite hand.....
- Check mirrors & traffic before dropping hand.....
- Make eye contact—slowly drop hand straight down.....
- Count and greet students boarding the bus.....
- Check overhead mirror to make sure students are seated.....

GMD B

RESUME

- Shift gearshift into gear.....
- Check mirrors (count out loud in proper sequence).....
- Look for late arrivals**
- Close service door when safe to drive.....
- Release parking brake.....
- Check right and left side mirrors prior to pulling away.....

OBI-F.F.

THIS PAGE COMPLETE..... <input checked="" type="checkbox"/>	NUMBER OF ERRORS MARKED <u>2</u>	OBI SCORING 3 POINTS EACH X 2 POINTS EACH = <u>4</u>
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Driver Name G. Appleby

DISCHARGE

Date 3/31/17

MARKED ITEMS ARE AREAS MISSED

1 Left Number Performed Right 1

APPROACH

- Traffic checks
- Actuate warning lights (early, late, not at all)
- Stop bus at designated area
- Proper steering (hands at 9 o'clock and 3 o'clock at stop)

BGD

UNLOADING

BGD

- Set parking brake
- Shift gearshift into neutral before opening door
- Open service door
- Maintain light pressure on service brake.....
- Gather and instruct students with red lights on.....

GIVE DISCHARGING STUDENTS PROPER INSTRUCTIONS (PLACE OF SAFETY), ETC

SAID FEET NOT STEPS

- "Walk 10 steps or more along the side of the roadway to the front of the bus and wait there for my hand signal".
- "When I drop my hand, I want you to walk to the center of the road (traffic edge) and stop there to check traffic on your own before crossing".
- "If it is safe, go directly to your place of safety which is FRONT PORCH".
"I want you to remain there until the bus leaves". BASKETBALL POLE
- "If I blow the horn, that means danger. Re-check traffic, if you see nothing, look back to me for further instructions".
JUST LET KIDS GO AFTER INSTRUCTIONS, DIDN'T CHECK TRAFFIC. FORGOT TO SAY HORN!
- Check traffic; check mirrors before students exit
- Count students exiting bus.....
- Cover horn with opposite hand
- Check traffic before dropping hand
- Make eye contact—slowly drop hand straight down
- Recount students in designated place of safety

GMD B

RESUME

GMD B

- Shift gearshift into gear
- Check mirrors (count out loud in proper sequence).....
- Close service door when safe to drive
- Release parking brake.....
- Check right and left side mirrors prior to pulling away.....

THIS PAGE COMPLETE..... OBI SCORING 3 POINTS EACH _____
 NUMBER OF ERRORS MARKED 4 X 2 POINTS EACH = 8

OBI - F.F.

Driver Name G. Appleby

RAILROAD

Date 3/31/17

MARKED ITEMS ARE AREAS MISSED

APPROACH

- Traffic checks
- Signal passengers for silence approximately 300 feet
- Turn off noisy equipment (heaters, fans etc.)
- Actuate hazards lights at least 100 feet before stopping
- Open driver side window just prior to stopping
- Proper steering (hands at 9 o'clock and 3 o'clock at stop)
- Stop bus within 50 feet but not less than 15 feet from the nearest rail

BGD

AT STOP

- Set parking brake
- Shift gear lever into neutral
- Open service door
- Maintain light pressure on service brake
- Look and listen twice through the door and window for an approaching train, engines or train cars

GDB

RESUME

- Shift into the proper gear
- Close service door
- Release parking brake
- Continue to look and listen while crossing the tracks
- Approximately 50 feet past the crossing cancel hazard lights
- Traffic checks

TURNAROUND

MARKED ITEMS ARE AREAS MISSED

APPROACH

- Traffic checks.
- Actuate hazard lights before the bus reaches the road or lane where the turnaround is being made.

AT STOP

- Stop the bus in the proper position for backing. The bus must be completely past the road or lane and not left of center.
- Bus is clearly visible to other motorist 500 feet in both directions.
- Shift bus into reverse.
- Sound horn before backing or have an audible signal while backing.
- Check traffic front and rear before backing.

BACKING

- Use mirrors properly while backing.
- Check traffic to the left at least twice while backing.
- Back slow and tight into road or drive on the right.
- Finish in proper position. Parallel with the road and behind any stop lines, crosswalks or if none at a point where you can see clearly in all directions.

RESUME

- Shift into the proper gear.
- Cancel hazard lights.
- Actuate proper turn signal before proceeding.
- Check traffic before proceeding.

THIS PAGE COMPLETE..... NUMBER OF ERRORS MARKED 0 X 2 POINTS EACH = 0

OBI => F.F.